



**Grand Valley & District Fire Board
Meeting Minutes**

**March 26, 2025, 5:30 p.m.
Grand Valley and District Fire Hall
2 Watson Road, Grand Valley**

Members Present: Paul Latam, Chair, Chris Gerrits, Lorne Dart, Guy Gardhouse,
Sue Graham

Members Absent: Dave Halls

Staff Present: Fire Chief Justin Foreman, Helena Snider

1. Call To Order

2. Approval of the Agenda

Moved By: L. Dart

Seconded By: S. Graham

Resolution Number: 2025-03-01

BE IT RESOLVED THAT the March 26, 2025 regular meeting agenda be approved as circulated.

CARRIED

3. Disclosure of Pecuniary Interest

4. Closed Session

Moved By: C. Gerrits

Seconded By: G. Gardhouse

Resolution Number: 2025-03-02

BE IT RESOLVED THAT the Board resolve itself into closed session under the provision of Section 239(2)(b) of the Municipal Act to discuss:

- personal matters about an identifiable individual, including Municipal or local board employees

CARRIED

4.a Call to Order

4.b Agenda Approval

4.c Disclosure of Pecuniary Interest

4.d Closed Session Minutes

4.d.1 January 7, 2025 Closed Meeting Minutes

4.e Grand Valley Staffing - Verbal Update

5. Rise and Report

Moved By: S. Graham

Seconded By: G. Gardhouse

Resolution Number: 2025-03-06

BE IT RESOLVED THAT the Board rise and report at 6:01pm.

CARRIED

6. Approval of the Minutes

6.a February 19, 2025 Minutes

Moved By: L. Dart

Seconded By: S. Graham

Resolution Number: 2025-03-07

BE IT RESOLVED THAT the minutes of February 19, 2025 be approved as circulated.

CARRIED

7. Deputations

8. Unfinished Business

8.a Recruitment (OMERS and Benefits)

The Board reviewed the job descriptions provided. The 2025 budget included the pro-rated wages for the three positions including OMERS and Benefits. The wage line for the volunteer firefighters on the 2025 budget did not include OMERS and benefits. There was discussion regarding who should hire the three positions, should it be the Board or the Town of Grand Valley.

Moved By: C. Gerrits
Seconded By: L. Dart

Resolution Number: 2025-03-08

BE IT RESOLVED THAT the Board receive the job descriptions;
AND FURTHER THAT the Bard requests the Town of Grand Valley to hire the three positions in the job descriptions;
AND FURTHER THAT the Board will repay the Town of Grand Valley all costs associated with the hiring and employment of these positions;
AND FURTHER THAT the Town, at the Boards expense, will draft an MOU to cover this arrangement.

CARRIED

8.b Chief's Review

The Board reviewed the two quotes provided and discussed which option is preferable.

Moved By: C. Gerrits
Seconded By: L. Dart

Resolution Number: 2025-03-09

BE IT RESOLVED THAT the Board receive the quotes from Ward & Uptigrove and RLB People;
AND FURTHER THAT the Board engage Ward & Uptigrove to perform the review as described.

CARRIED

9. Financials

9.a Accounts Payable

The Board asked about GL 4100 0810, this is the cost for Chief Foreman to attend the OAFCA Conference in Toronto, it includes the conference and the hotel.

There was a brief discussion regarding the imposing tariffs from the USA. There was also discussion regarding the error made on the capital budget, the Board decided to proceed as the budget has already been approved.

Moved By: S. Graham
Seconded By: C. Gerrits

Resolution Number: 2025-03-10

BE IT RESOLVED THAT the Bills and Accounts for February 2025 in the amount of \$79, 220.49 be approved and paid from the General Account.

CARRIED

9.b Accounts Receivable

9.c Response Report

The Board questioned call 25-042, it was a vehicle fire.

9.d Budget Variance Report

The Board asked if each Municipality has reimbursed the DC Charges for Firefighting Growth. The secretary/treasurer advised that the Township of Amaranth and the Township of East Garafraxa have not paid their share.

10. Fire Chief's Report

10.a Flood Update

Chief Foreman provided a brief update about the flood that occurred on March 16th. Search and Rescue came out to assist with communication for the residents. Global Medics came out and helped with flood barriers, they also provided drone footage for future assistance.

11. Correspondence

11.a 2025 Meeting Dates

The Board reviewed the proposed meeting dates for 2025 and have accepted them. The secretary/treasurer is to send out meeting invites for all meetings.

12. New Business

13. Confirming Resolution

Moved By: L. Dart
Seconded By: S. Graham

Resolution Number: 2025-03-11

BE IT RESOLVED THAT leave be given to confirm the proceedings of the March 26, 2025 Grand Valley & District Fire Board meeting.

CARRIED

14. Adjournment

Moved By: C. Gerrits
Seconded By: L. Dart

Resolution Number: 2025-03-12

BE IT RESOLVED THAT the Board adjourn to meet again on April 23rd at 5:30pm.

CARRIED

Paul Latam, Chair

Helena Snider,
Secretary/Treasurer