

**Grand Valley and District Community Centre  
Meeting Minutes**

**May 12, 2025, 4:30 p.m.  
Grand Valley and District Community Centre - Board Room  
90 Main Street North  
Grand Valley**

Members Present: Gail Little, Chair, Deb Halls, Co-Chair, Sue Graham, Paul Latam, Steve Soloman, Clinton Taylor

Members Absent: Brett Lyons, Jeremy Zukowski

Staff Present: James Allen, Helena Snider, Jennie Miguel, Secretary/Treasurer

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**1. Call To Order**

**2. Agenda Approval**

Moved By: P. Latam

Seconded By: S. Graham

**Resolution Number: 2025-05-01**

***BE IT RESOLVED THAT*** the May 12, 2025 regular meeting agenda be adopted as circulated.

**CARRIED**

**3. Disclosure of Pecuniary Interest**

**4. Minutes of Previous Meetings**

**4.1 April 14, 2025 Meeting Minutes**

The April 14th, 2025 minutes were approved as amended to include the motion put forth by the Grand Valley Representatives regarding the Agricultural Society MOU.

Moved By: S. Graham

Seconded By: D. Halls

**Resolution Number: 2025-05-02**

***BE IT RESOLVED THAT*** the minutes of April 14, 2025 be approved as amended.

**CARRIED**

**5. Deputations/Presentations**

**6. Unfinished Business**

**6.1 Agricultural Society MOU Draft**

The Board reviewed the MOU draft and directed staff to make the changes discussed.

Moved By: S. Graham

Seconded By: D. Halls

**Resolution Number: 2025-05-03**

***BE IT RESOLVED THAT*** the Board receive the revised Agricultural Society MOU Draft;

***AND FURTHER THAT*** the revised MOU be presented to the Agricultural Society with the Board Resolution.

**CARRIED**

**6.2 Concession Summary**

**\*S. Soloman arrived at 5pm.**

The Board discussed the cost of goods and the labour costs.

Moved By: S. Graham

Seconded By: S. Soloman

**Resolution Number: 2025-05-04**

***BE IT RESOLVED THAT*** the Board receive the Concession Summary.

**CARRIED**

**6.3 Concession Booth Agreement**

The Board discussed rental interest with Community Organizations, as well as possibility of not charging rent to said organization(s). There was further discussion regarding access to the building for concession stand access by the organization(s).

Moved By: C. Taylor

Seconded By: P. Latam

**Resolution Number: 2025-05-05**

***BE IT RESOLVED THAT*** the Board receive the Concession Booth Agreement;

**AND FURTHER THAT** with final terms to be negotiated at the Arena Managers discretion, and approved by the Board.

**CARRIED**

#### **6.4 RFP for Canteen Space at GV Arena**

The Board discussed the RFP for Canteen Space and directed staff to make necessary changes and bring back revised document to next month's meeting.

Moved By: D. Halls

Seconded By: S. Soloman

**Resolution Number: 2025-05-06**

**BE IT RESOLVED THAT** the Board receive the RFP for Canteen Space at the GV Arena;

**AND FURTHER THAT** revisions as discussed be brought back to the Board for further discussion.

**CARRIED**

### **7. Financial Reports**

#### **7.1 Accounts Payable**

The Board questions line 1430 Merchant Charges, why is the fee so high. Discussion regarding limiting credit card use or potentially charging a fee to use credit cards. Staff directed to bring a report to next months meeting regarding average fee charged per card being used and to investigate what TD Bank would charge vs Moneris.

Moved By: P. Latam

Seconded By: C. Taylor

**Resolution Number: 2025-05-07**

**BE IT RESOLVED THAT** the accounts payable for April 2025 in the amount of \$46,184.66 be approved and paid from the Operating Account.

**CARRIED**

#### **7.2 Accounts Receivable**

The Board asked if the Federal Government was going to pay for the use of the Community Centre for the election. Yes, we have not received the funds.

Moved By: C. Taylor

Seconded By: S. Graham

**Resolution Number: 2025-05-08**

***BE IT RESOLVED THAT*** the accounts receivable for April 2025 in the amount of \$59,129.90 have been deposited into the Community Centre bank account and are hereby approved.

**CARRIED**

**7.3 Budget Variance**

**8. Arena Manager's Report**

**8.1 Proposed Rates 2025-2026**

The Board reviewed the Proposed rates for 2025-2026 and discussed the Summer Camp rates, no HST to be charged and include the family discount as a line item on the rates page.

Remove "For recurring weekly room rentals, please speak to the Manager".

Moved By: S. Graham

Seconded By: S. Soloman

**Resolution Number: 2025-05-09**

***BE IT RESOLVED THAT*** the Board receive the Proposed Rates 2025-2026;

***AND FURTHER THAT*** we approve the rates with revisions for summer camp as discussed.

**CARRIED**

**9. Correspondence**

**10. New Business**

**10.1 Child Care Services**

The Board discussed the Child Care Services document provided from the Government of Canada and agreed that HST cannot be charged for Summer Camp.

Moved By: P. Latam

Seconded By: S. Graham

**Resolution Number: 2025-05-10**

***BE IT RESOLVED THAT*** the HST charged in error for 2025 summer camp fees be refunded.

**CARRIED**

**11. Confirmation of Meeting**

Moved By: D. Halls

Seconded By: C. Taylor

**Resolution Number: 2025-05-11**

***BE IT RESOLVED THAT*** leave be given to confirm the proceedings of the May 12, 2025 Grand Valley & District Community Centre Board meeting.

**CARRIED**

**12. Adjournment**

Moved By: S. Graham

Seconded By: D. Halls

**Resolution Number: 2025-05-12**

***BE IT RESOLVED THAT*** we do now adjourn this meeting to meet again on June 9, 2025 @ 4:30pm.

**CARRIED**

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Gail Little, Chair

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Helena Snider,  
Secretary/Treasurer