



**Grand Valley & District Fire Board
Meeting Minutes**

**April 23, 2025, 5:30 p.m.
Grand Valley and District Fire Hall
2 Watson Road, Grand Valley**

Members Present: Paul Latam, Chair, Dave Halls, Co-Chair, Chris Geritts, Lorne Dart, Guy Gardhouse, Sue Graham

Staff Present: Fire Chief Justin Foreman, Helena Snider, Secretary/Treasurer

1. Call To Order

2. Approval of the Agenda

Moved By: S. Graham

Seconded By: L. Dart

Resolution Number: 2025-04-01

BE IT RESOLVED THAT the April 23, 2025 regular meeting agenda be approved as circulated.

CARRIED

3. Disclosure of Pecuniary Interest

C. Gerrits declared a conflict of Pecuniary Interest pertaining to Item 7.3 Response Report

4. Approval of the Minutes

4.a March 26, 2025 Minutes

Moved By: G. Gardhouse
Seconded By: C. Gerrits

Resolution Number: 2025-04-02

BE IT RESOLVED THAT the minutes of the March 26, 2025 meeting be approved as circulated.

CARRIED

5. Deputations

6. Unfinished Business

6.a Recruit - Hiring of full time firefighters

6.a.1 Grand Valley request to hire firefighters - Verbal

Grand Valley Council received the request from the Board regarding the hiring of the 3 full time positions, the request was denied by Grand Valley Council.

6.a.2 Next Steps

The Board discussed the options regarding the hiring of the 3 full time positions. If the Board hires the 3 full time positions, and at the future date the Board dissolves, there needs to be a stipulation that the Town of Grand Valley will take on the employees. A report is being presented to Grand Valley Council on May 13th regarding the dissolution of the Board and the next steps.

Moved By: C. Gerrits
Seconded By: L. Dart

Resolution Number: 2025-04-03

BE IT RESOLVED THAT the Board proceed with advertising for the 3 full time firefighter positions.

CARRIED

7. Financials

7.a Accounts Payable

Moved By: S. Graham
Seconded By: D. Halls

Resolution Number: 2025-04-04

BE IT RESOLVED THAT the Bills and Accounts for March 2025 in the amount of \$62, 511.36 be approved and paid from the General Account.

7.b Accounts Receivable

The Board requested that the Chief bring back to next months meeting what funds can be moved into the GIC.

7.c Response Report

The Board discussed calls 25-054 and 25-055, C. Gerrits left the room due to a Pecuniary Interest with this business. The Fire Department will be issuing invoices for both calls since they are call 4 and 5 for false alarms. There was discussion regarding a few other calls, 25-045, 25-057 and 25-059.

7.d Budget Variance Report

The Board asked about the capital purchases line, why is it negative. The secretary/treasurer informed that this is because of the DC Cost Recoveries.

The Board have requested to have the Reserve Accounts added to the Budget Variance Report.

8. Fire Chief's Report

The Chief updated the Board regarding the radio project, it will be up and running effective May 6th. Communication between the firefighters is at its optimal due to the new tower. The trucks and the pagers are being worked on for the new system. Some of the old radios can be programmed to the new system, radios that cannot be programmed will be donated.

The Chief is getting quotes for two radios with screens, this will allow him to see the emergency prior to it being broadcasted by the dispatching department.

The Tariffs will not effect Emergency Services.

A few of the new recruits have already left, the department is back to 35 firefighters. The Chief asked if there should be a stipulation when hiring volunteers that they must stay on for a period of time. The Board decided to leave it for now and see what the future holds.

Speed Camera in Town, how will this impact the Fire Department and the volunteers during calls. The Board directed staff to obtain the policy/By-Law from the Town of Grand Valley as well as from Wellington County and bring it back to next months meeting. The Board will then decide about creating a policy for fire trucks to be exempt.

9. Correspondence

10. New Business

10.a RFQ - Lawn Maintenance

The Board reviewed the RFQ Lawn Maintenance and decided not to post it. There are a few interested parties, reach out to them for a quote. Under

"Definitions" change "Town" to "Board". The Board directed staff to accept the quotes and make the selection of the successful party.

11. Confirming Resolution

Moved By: D. Halls

Seconded By: S. Graham

Resolution Number: 2025-04-05

BE IT RESOLVED THAT leave be given to confirm the proceedings of the April 23, 2025 Grand Valley & District Fire Board meeting.

CARRIED

12. Adjournment

Moved By: L. Dart

Seconded By: G. Gardhouse

Resolution Number: 2025-04-06

BE IT RESOLVED THAT the Board adjourn to meet again on May 28, 2025 at 5:30pm.

CARRIED

Paul Latam, Chair

Helena Snider,
Secretary/Treasurer