

SCHEDULE "x" TO BY-LAW
USER FEES

Proposed 2025 Fees

COLUMN 1	COLUMN 2 FEES (2024)	COLUMN 3 DEPOSITS (2024)	Column 2 Administrative Fees (Non-Refundable) 2025	Column 3 Deposits & Retainers 2025
GENERAL				
Township Fleet & Equipment Hourly Charge Out Rate			Current MTO Rates (minimum 4 hours)	
Township Staff Hourly Charge Out Rate			\$225 (minimum 4 hours)	
Provide Notice to Province of Activation the Municipal Operations Centre for non-municipal business purposes. (Does not include staffing costs)			\$7,500 per 24-hour period	
SERVICES under the Municipal CLERK				
Dog Licensing (Need to amend Bylaw 2-95)				
If the dog is male, or is a spayed female that is at least 3 months old then for each of the first and second dog	\$10 (1995)	n/a	\$25	n/a
If the dog is an unspayed female, then for each first of second such dogs	\$15	n/a	\$30	n/a
For a third dog (whether male, female, spayed or unspayed)	\$25	n/a	\$75	n/a
For a fourth dog (whether male, female, spayed or unspayed)	\$50	n/a	\$125	n/a

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For each additional dog (whether male, female, spayed or unspayed)	\$100	n/a	\$250	n/a
Replacement Tags			\$10 each	n/a
Dogs Running at Large				
Fine	\$25 per offense	n/a	\$125	n/a
Boarding	\$10 per day	n/a	\$75 per day per dog	n/a
Quarantine	\$15 per day	n/a	\$125 per day per dog	n/a
Disposal	\$50 for any dogs not adopted out	n/a	\$125 per dog that is not adopted out	n/a
Commissioning Signatures resident (for non- Township purposes)			\$10	
Commission Signatures non-resident			\$35	
Burial Permit/Death Registration			\$25	
9/11 Address (Municipal Address Numbers Plate)			\$25	
Municipal Approval Letter for AGCO (Licensed Event inside municipal boundary)			\$75	
License to conduct lottery			3% of Total Prize Value as per AGCO	
Land Acquisition Request			n/a	
Municipal Land Sale			n/a	

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Closed Meeting Investigation (If investigation proves unfounded, frivolous or vexatious)			n/a – but deposit required	\$2,500
Filming and/or Special Event in Park (Need to Update Bylaw 8-2016)	n/a	\$5,000 + insurance	\$350	\$10,000 + insurance naming Township as additional insured (\$5,000,000 coverage)
SERVICES under the Municipal TEASURER				
Tax Certificate	\$40	n/a	\$75 per roll number	n/a
Not Sufficient Fund (NSF) / Returned Payment			\$75 per roll number	
Tax or Water Statement / Tax or Water Bill Reprint			\$25 per statement or bill per roll number, per year.	
Tax History Search			\$75 / hour per roll number (Minimum 2 hours)	
Tax Billing for Mortgage Company (Annual Fee for Final Payment Listing per Roll Number)			\$10 per roll number	
Tax Arrears Reminder Notice			\$5	
Tax Arrears Collection Notice			\$20	
Additions to Tax Roll (By-law Charge, Leins, Water, Fire Violation Charge)			\$125	
Ownership Changes			\$25 per roll number	

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New Roll Number Set Up Fee			\$25 per roll number	
Tax Registration Processing Fee			\$250 per property	
SERVICES under PUBLIC WORKS & ENGINEERING				
Issuance of permit for location of works in Township Right-of-Way (including inspection of post-construction remediation). (Need to amend Bylaw 4-2011)	\$750 (2011)	\$10,000	\$1,500	\$10,000
Preparation and/or Amendments of Legal & Permit Agreements	\$750	\$20,000	\$1,000	\$20,000
Municipal Consultation for Renewal Energy Project	\$5,000	\$20,000	\$10,000	\$30,000
Entrance Permit (Need to amend Bylaw 24-2002)	\$100 (2002)	\$600	See below	See below
Entrance Permit – New and/or Existing Residential			\$250	\$2,000
Residential Landscaping and/or Driveway Paving in the Right of Way Inspection			\$150	n/a
Entrance Permit – New and/or Existing Non-Residential			\$750	\$5,000
Site Alteration Permit (Need to amend Bylaw 14-2015)	\$2,000 (2015)	\$20,000	\$2,500	\$30,000
Site Alteration - Renewal of Expired Permit (as per Schedule B)	\$1,000	n/a	\$3,000	Re-Top of deposit if it had been returned
Municipal Access Agreements			Actual Cost + annual 25% administration fee	\$10,000

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Encroachment Agreements			\$1,000 + Annual Fee outlined in Agreement	\$10,000
Road Cut			\$350	\$3,000
Road Use – Special Event Permit (Not Filming)			\$300 + insurance naming Township as additional insured	Insurance of \$5,000,000 coverage
Oversize/Overweight load per trip per vehicle			\$75 per vehicle, per trip	
Road Occupancy Permit (placing bins, material, vehicles, blocking lanes and/or working on maintained road)			\$500 + insurance naming Township as additional insured	Insurance of \$5,000,000 coverage
SERVICES under FIRE				
Open Air Burn Permit Processing Fee (Bylaw 07-2009)	None	None	\$25 per calendar year	n/a

Various By-laws need to be amended to reflect updated fees & deposits